

# 8<sup>th</sup> MUNICH VASCULAR CONFERENCE 2018

*... where doctors meet science*

06–08 December | Klinikum rechts der Isar | Munich | Germany



**Chairman**

Hans-Henning Eckstein  
Munich, Germany

**Venue**

Klinikum rechts der Isar  
Munich, Germany

**Congress organisation**

CongO GmbH  
Ruffinistrasse 16  
80637 Munich Germany

Exhibitors' Manual

## Dear exhibitor,

We would like to welcome you to the 8th MUNICH VASCULAR CONFERENCE (MAC) and thank you for your interest in our congress and your participation.

We have prepared this manual as an aid to your preparation for the exhibition at the 8th MUNICH VASCULAR CONFERENCE (MAC).

**Date:** 06–08 December 2018

**Venue:** **Main entrance:**  
Klinikum rechts der Isar  
Ismaninger Strasse 22  
81675 Munich, Germany

**Entrance plenary rooms:**  
Einsteinstrasse 5  
81675 Munich, Germany

**Website:** [www.mac-conference.com](http://www.mac-conference.com)

**Course Organisation:**

**CONGO**

Congress Organisation and more GmbH  
Ruffinstrasse 16  
80637 Munich, Germany

E-Mail: [info@cong-o.de](mailto:info@cong-o.de)

Phone: +49 89 / 23 75 74 – 65

Fax: +49 89 / 23 75 74 – 70

[www.cong-o.com](http://www.cong-o.com)

## Map



**Congress venue:**



**Main entrance:**

Klinikum rechts der Isar  
Ismaninger Strasse 22, 81675 Munich, Germany

**Entrance plenary rooms:**

Einsteinstrasse 5, 81675 Munich, Germany

## Hotels



**Marriott Courtyard by Marriott Munich East**

Orleansstraße 81, 81667 Munich, Germany



**Motel One München-City-Ost**

Orleansstrasse 87, 81667 Munich, Germany



**MK-Hotels**

Einsteinstrasse 34, 81675 Munich, Germany



**Holiday Inn Munich City Centre**

Hochstrasse 3, 81669 Munich, Germany



**Holiday Inn Munich Leuchtenbergring**

Leuchtenbergring 20, 81677 Munich, Germany



**Hilton Munich City**

Rosenheimer Strasse 15, 81667 Munich, Germany

## General information

### Plenary rooms:

LH A – capacity 465 pax

LH B – capacity 160 pax

LH C – capacity 107 pax

**Official language:** English

### We offer free wifi at MAC 2018

Network: BayernWLAN

### Social dinner

Join us for dinner, drinks, and music  
at the Nightclub Bayerischer Hof, Munich

**Date: Thursday, 6 December 2018**

Tickets are available for EUR 50.00 (limited seats only)  
*(Registration for the social dinner is only possible in conjunction  
with a conference registration)*

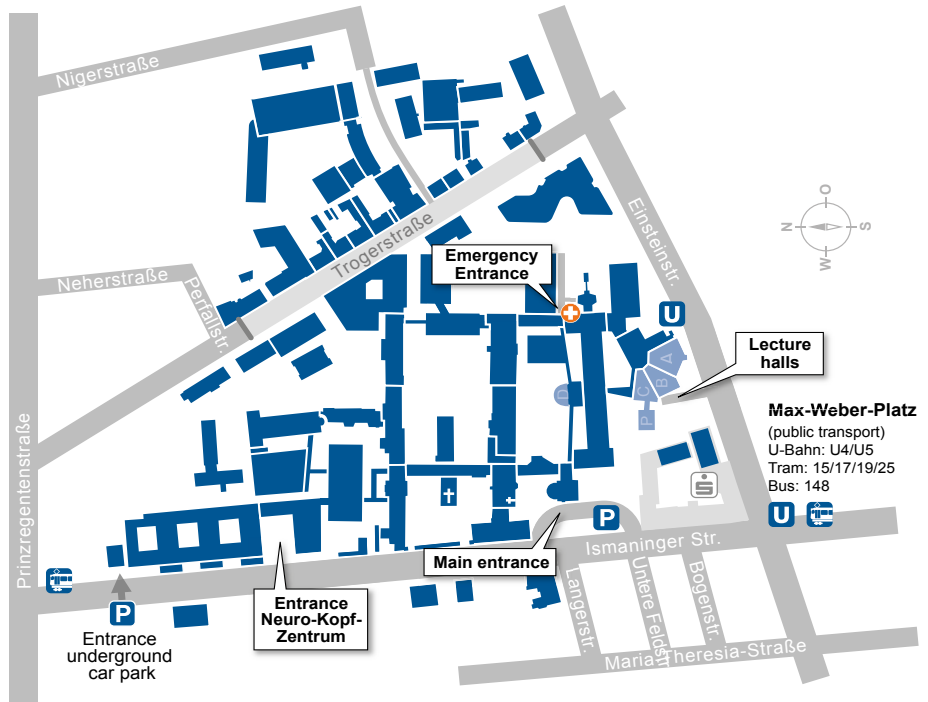
## Transport

### **From Munich Airport:**

If you arrive at the Munich airport you can use a taxi or the train (S-Bahn) to get to the Klinikum rechts der Isar. A taxi will bring you to the Klinikum rechts der Isar in approximately 45 min and costs around 70–90 €. For the train (train costs around 10 €, duration about 50–60 min) follow the signs S-Bahn at the main terminal of the airport to the train station. We recommend using the line S8 towards Munich (München) to the station 'Ostbahnhof'. Then change to the underground line U5 or U4 (U-Bahn) in direction to 'Max-Weber-Platz' and get off at the station 'Max-Weber-Platz'. Follow the signs 'Einsteinstraße' and 'Einsteinstraße/Klinikum rechts der Isar'.

### **From Central Train Station (Hauptbahnhof):**

Follow the signs to the underground station and take line U4 Arabellapark or U5 Neuperlach. Get off the train at 'Max-Weber-Platz' which is only four stations from the central train station. Follow the signs 'Einsteinstraße' and 'Einsteinstraße/Klinikum rechts der Isar'.



***It is difficult to find parking spaces.  
We encourage the use of public transportation.***

## Schedule

### Set-up

**in front of lecture halls:** Wednesday, 5 December 14:00–18:00

### Set-up

**in pavillon:** Wednesday, 5 December 14:00–18:00

**Opening:** Thursday, 6 December 08:00

**Exhibit hours:** Thursday, 6 December 08:30–18:00  
Friday, 7 December 08:30–18:00  
Saturday, 8 December 08:30–14:00

**Dismantle:** Saturday, 8 December 14:00–18:00

*Exhibitors are asked to respect the ongoing programme in the auditorium.*

### Registration hours:

Wednesday, 5 December 14:00–18:00  
Thursday, 6 December 08:00–18:00  
Friday, 7 December 08:00–18:00  
Saturday, 8 December 08:30–12:00



## Information on sending consignments to exhibitors

***Shipments need to arrive between 4 December 2018 and 5 December 2018, between 9:00am and 3:00pm***

Packages or consignments to exhibitors will be delivered directly to the exhibition booth if the following conditions of declaring the consignment are fulfilled:

- The address of the recipient is clearly defined and has to be given as follows:

**Klinikum rechts der Isar  
8th MUNICH VASCULAR CONFERENCE (MAC)**

to attn. of Chefsekretariat der Klinik und  
Poliklinik für Vaskuläre und Endovaskuläre Chirurgie

Phone: 0049 (0)89–4140–2167

***– Name of recipient / company / booth number –***

Storage room EG 51.0.27

Ismaninger Strasse 22

***PLEASE NOTE: Delivery via Einsteinstrasse 5***

81675 Munich, Germany

Delivery is possible via Einsteinstrasse 5. (Direct access to plenary rooms, barrier-free entry (ramp), storage room EG 51.0.27).  
There is NO parking available, but quick loading and unloading is possible.

***Please call the secretary at  
#0049 (0)89–4140–2167 before unloading in order  
to have the storage room accessible.***

## Information on sending consignments to exhibitors *(cont.)*

If you send more than one box, make sure your boxes are labelled the following way: 1/10, 2/10, etc. ....

- All consignments have to be prepaid sufficiently.
- Consignments shall be sent to your booth only during the time of booth construction and/or during running time of the exhibition.
- There will be no delivery before 8am and after 6pm.

***If you should have pallet consignments please contact us in advance to clarify the delivery.***

Consignments which are sent to the Klinikum rechts der Isar without indicating company, project name and booth number cannot be assigned and shall therefore be opened in order to find out the recipient.

Consignments that cannot be assigned even after opening shall be sent back to the sender on the sender's own costs or thrown away.

Consignments that arrive before the time declared as delivery date or after the end of exhibition shall not be accepted and shall be sent back to the sender or thrown away. If either customs duty or COD charge has to be paid, consignments can only be received by the recipient him- or herself.

Shipments can be stored until Monday after the course at the venue. Please schedule pick up on Monday between 9:00 and 15:00 o'clock.

***All incurring costs for shipments have to be paid by the ordering company. All necessary paperwork needs to be completed and collected by the shipping company.***



## Shipments for future meeting table

***Shipments need to arrive between 27 November 2018 and 4 December 2018 between 8:00am and 3:00pm***

- Please send not more than 100 copies
- The address of the recipient is clearly defined and has to be given as follows:

### **CongO GmbH**

Congress Organisation and more  
to attn. of Mrs. Antonie Jäger

***– MAC2018 Future meeting table / name of company –***  
Ruffinstrasse 16  
80637 Munich, Germany



## Specifications programme advert

*Depending on your sponsoring package, your company advert will be shown on the conference website.*

*This opportunity is only valid until the last day of the congress and will expire by 8 December 2018.*

*Please send us your electronic advert at your earliest convenience so we can display it as soon as possible.*

### **Measures:**

Gold sponsor package: 148 mm wide x 210 mm high

Silver sponsor package: 148 mm wide x 105 mm high

### **Please note:**

- unlayered PDF in RGB
- all fonts embedded
- Pictures 300dpi
- Acrobat 7 compatible

## Stand construction permit

It has to be ensured that the stands are not higher than 2,50 meters, and that neither ceiling and cabin built ins nor stage or double floors are used.

When planning your booth, please respect the other exhibitors.

If your booth has the entire depth of 2m, the side walls may NOT exceed the depth of 1m.

***If you need electricity, tables, or chairs, etc. please contact us with the filled in order form available on our website for download as soon as possible, at the latest on 19 November 2018.***

***Please bring your own extension cables.***

Any alternations are subject to a prior written application and require written approval.

Otherwise, the Technical Guidelines of the Klinikum rechts der Isar are applicable.

The use of adhesive tapes on doors, windows, columns or any other wooden surfaces is not allowed. The same applies to the floors of the Klinikum rechts der Isar, unless tapes are used which can be removed completely without any remains.

Once the stand has been disassembled, the exhibition area must be returned to its original state. Should this regulation be ignored the exhibitor will be held accountable for all cleaning costs that may be necessary.

Open fires, flammable liquids and gases, as well as items used for pyrotechnics, explosive and other dangerous materials are not allowed. Materials used as ornamentation at events, decorations and curtains must be made of flame-resistant materials. The fire hydrants, push-button fire alarms, smoke extractor triggering devices and fire extinguishers located in the halls must not be obstructed.

Any materials left behind will be disposed of at increased rates at the exhibitor's expense, without their value being assessed.

## Official airline partner

### Special offer: Discounted travel with Lufthansa Group Airlines

Lufthansa Group Partner Airlines offer a comprehensive global route network linking major cities around the world. We offer special prices and conditions to participants, visitors, exhibitors, invited guests as well as employees of the Contracting partner and their travel companions.

To make a reservation, please click on [www.lh.com/event-flight-booking](http://www.lh.com/event-flight-booking) and enter the access code **DEZQMKG** in the „Access to Your Special Lufthansa Offer“ area.

This will open an online booking platform that will automatically calculate the discount offered or provide you with an even better offer if another promotional fare is available.

**NOTE: Pop-ups must be enabled otherwise the booking platform window will not open.**

These promotional fares are also available through your IATA/ARC travel agent. Travel agents can obtain ticketing instructions by sending an email to [lufthansa.mobility@dlh.de](mailto:lufthansa.mobility@dlh.de) and providing the access code as a reference.



## Accommodation

The following hotels offer special rates during Munich Vascular Conference 2018:

*For more information and booking please visit our website under:*  
<https://mac-conference.com/accommodation-2/>

### 1 **Marriott Courtyard by Marriott Munich East**

Orleansstrasse 81-83, 81667 Munich, Germany  
Phone: +49 89 55 89 19 592, Fax: +49 89 55 89 19 100

*Single room, excl. breakfast: 139,00 EUR*  
*Double room, excl. breakfast: 139,00 EUR*  
*American Breakfast Buffet: 23,00 EUR*

### 2 **Motel One München-City-Ost**

Orleansstrasse 87, 81667 Munich, Germany  
Phone: +49 89 59 97 64 90, Fax: +49-89 59 97 64 9 10

*Single room, excl. breakfast: 69,00 EUR*  
*Breakfast: 9,50 EUR per person*

### 3 **MK-Hotels**

Einsteinstrasse 34, 81675 Munich, Germany  
Phone: +49 8723 97 87 12 200

**Single room, excl. breakfast: 84,50 EUR**

Note: You can only place an option on a booking by telephone or e-mail.

## Accommodation (cont.)

### 4 **Holiday Inn Munich City Centre**

Hochstrasse 3, 81669 Munich, Germany

Phone: +49 89 48 03 60 17

*Single room, incl breakfast: 139,00 EUR*

*Double room, incl breakfast: 154,00 EUR*

Please note, that due to construction works at the hotel, noise disturbance might be possible from 8 am to 6 pm.

### 5 **Holiday Inn Munich Leuchtenbergring**

Leuchtenbergring 20, 81677 Munich, Germany

Phone: +49 89 18 90 86 0

*Single room, incl. breakfast: 115,00 EUR*

*Double room, incl. breakfast: 135,00 EUR*

### 6 **Hilton Munich City**

Rosenheimer Strasse 15, 81667 Munich, Germany

Phone: +49 89 38 45 24 08

*Single room: 180,00 EUR*

*Double room: 192,00 EUR*

Please note, that due to construction work at the hotel, noise disturbance might be possible from 9 am to 6 pm.

# 8<sup>th</sup> MUNICH VASCULAR CONFERENCE 2018

*... where doctors meet science*

06–08 December | Klinikum rechts der Isar | Munich | Germany

## Contact us today

### Congress Organisation

CongO GmbH  
Ruffinstrasse 16  
80637 Munich  
Germany

### Contact: Antonie Jäger

E-Mail: [toniejaeger@cong-o.de](mailto:toniejaeger@cong-o.de)

Phone: +49 89 / 23 75 74 – 65

Fax: +49 89 / 23 75 74 – 70

[www.cong-o.com](http://www.cong-o.com)

[www.mac-conference.com](http://www.mac-conference.com)